Action number	Date Action Initiated	Agenda item	Action / Decision Details	Action owner	Action/ Decision	Relevant timescales	Action status	Update
1	24/06/22	Health and Wellbeing Board Annual review of Terms of Reference (ToR)	**Secretariat to liaise with the Chair of the Board to plan the sequencing of the themes for each meeting.**	Darren Kristiansen	Action	ASAP	Open	
2	24/06/22	Health and Wellbeing Board Annual review of Terms of Reference (ToR)	**Members agreed the changes to the Terms of Reference as outlined within the report and subject to member's approval will be reflected in the Terms of Reference.**	All	**Decision**	24/06/22	Open	
3	24/06/22	Better Care Together Thurrock - The Case for Further Change	**Members approved the Better Care Together Thurrock – The Case for Further Change as the delivery mechanism for delivery of goals one and three of Thurrock's new Health and Wellbeing Strategy.**	All	**Decision**	24/06/22	Open	
4	24/06/22	Health and Wellbeing Strategy	**Secretariat to liaise with the Chair to arrange bespoke information sharing sessions for staff as required.**	Darren Kristiansen	Action	Ongoing	Open	
5	24/06/22	Health and Wellbeing Strategy	**Members of the Board completed the following:** **• Reviewed, commented on, and approved the final draft Strategy at Appendix 1, considering the proposed Domains and Goals;** **• Reviewed, commented on, and approved the formats of the Accessible and EasyRead versions of the Strategy, and the Consultation Report (appendices 2-4);** **• Reviewed, commented on and approved the plan to launch the Strategy as per the Communications Plan (Appendix 5).**	All	**Decision**	24/06/22	Open	